

Bilingual Remote Hotel Reservationist

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Company: Erika4Travel

Location: Ecuador

Category: other-general

We are currently seeking a detail-oriented and customer-focused Remote Hotel Reservationist to join our team. You will focus on booking accommodations and managing room reservations for clients. If you have excellent communication skills, a welcoming demeanor, and a passion for hospitality, we encourage you to apply. ****Job Responsibilities:**** -Handle hotel reservations, including receiving inquiries, making bookings, and confirming room availability. - Interact with guests via phone, email, and in-person to assist with reservation inquiries, changes, and cancellations. - Assist guests during check-in and check-out, ensuring a smooth and efficient process while addressing any special requests or concerns. - Collect payment information, process reservations, and issue invoices or receipts as needed. This is a remote position, providing you the flexibility to work from home or any location with an internet connection. You can balance your work and personal life effectively while delivering exceptional event experiences for our clients. You will have the freedom to work from the comfort of your own home or anywhere with an internet connection. We understand that life doesn't always fit into a rigid schedule. That's why we offer flexibility, allowing you to manage your work in a way that suits your lifestyle. You have the chance to take control of your own financial future. You won't just work for a company; you'll have the opportunity to build your own business within our framework. This means you can determine your income potential, and we'll provide the support and resources to help you succeed. You have the unique opportunity to turn your passion into a thriving career. This role offers more than just a job; it's a chance to build your own business within our organization. This is a business opportunity in which with dedication and hard work, you can shape your

financial future and enjoy career advancement opportunities within our company. We understand that your expertise and hard work should be rewarded. You'll have the opportunity to earn one of the highest paid out travel commissions in the travel industry based on your successful bookings. We're committed to your success. We offer comprehensive training and ongoing development programs to equip you with the skills and knowledge needed to thrive in your role and beyond. You'll be part of a dynamic and supportive community of like-minded individuals who are passionate about what they do. Our team is here to guide and mentor you as you take advantage of this unique business opportunity. We offer mentorship and guidance to help you succeed in your journey, and the opportunity to work with a variety of couples from around the world. Our clients trust us to organize a wide range of events, from corporate conferences and product launches to weddings and social gatherings. You'll have the opportunity to work on diverse projects, gaining valuable experience and expanding your skills. We offer mentorship and guidance to help you succeed in your role and create outstanding events for our clients. Assist guests with general inquiries, directions, and information about local attractions and services. - Address and resolve guest issues or concerns related to reservations, billing, or service quality. - Work closely with vendors and suppliers

****Benefits:**** - Remote position - Flexible remote work environment. - Competitive salary - Travel perks and discounts on personal and professional travel. - Free training - FAM Trips - Supportive team

****Qualifications:**** - Good communication and interpersonal skills, with a courteous and welcoming demeanor. - Attention to detail and accuracy - Business opportunity - Ability to work independently and as part of a team. - Strong knowledge of travel destinations, attractions, and various travel products and services. - Exceptional customer service and problem-solving abilities. - A passion for travel and a desire to help others create memorable experiences. - 18+ years old Fluent English, Spanish a plus Powered by JazzHR

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